



5550 North Braeswood Council of Co-Owners Inc.

Dear Property Owner,

Effective February 1st, 2019 - JDH Association Management Company was named the new Management Agent for 5550 North Braeswood Council of Co-Owners, Inc.

All future payments beginning with February 1st, 2019 should be mailed to:
5550 North Braeswood Council of Co-Owners Inc.
1776 Woodstead Court #103 - The Woodlands, TX 77380
(Make checks payable to: **5550 North Braeswood Council of Co-Owners Inc.)**
Please note your address in the memo section of your check.
Office # **281-296-7000** Toll free# **888-454-2108** Fax# **281-882-8086**

The office hours are from 8:30 a.m. to 5:00 p.m. Monday through Friday. We have a 24-hour answering service to take calls after regular business hours. The answering service will contact our on call staff for emergencies.

A community website is available at:

www.jdhamc.com (Coming Soon)

Payments can be made several different ways:

- A) On this website by clicking "Online Payments" – Scroll Down To Your Community
Management ID: #3106
Association ID: #889
Property Account Number: Located On Your Coupons
(Your payment coupon book will be mailed mid January)
- B) Mailing in your payment with a payment coupon.
- C) ACH draft (form included in this packet that will need to be filled out and returned to be enrolled)
- D) Come into one of our 3 locations to pay in person. We have an office in Channelview, The Woodlands, and Kingwood. (Addresses are listed below)
- E) **The lockbox at the clubhouse and both of the PO Box Addresses (460093 & 460287-8287) will NOT be available starting on February 1st, 2019.**

A Homeowner Questionnaire is enclosed. You may also complete the Homeowner Questionnaire online at www.jdhamc.com, select your community, select form, Homeowners questionnaire and e-mail to: Marianne Searcy at mariannes@jdhamc.com. This information will update our transferred records with any changes that may have occurred to your household and will help us better serve you in the future. Please mail or email the completed form to our office as soon as possible.

Please be aware that the new Texas Property Code §209.0051 states that an owner has a duty to register and keep their e-mail address updated with the HOA. In an effort to keep cost down, the 5550 North Braeswood Council of Co-Owners Inc. has determined that this will be the primary means of communicating with all property owners.

The Board of Directors are planning to have a meet and greet with JDH at the end of January or beginning of February so that everyone will have the opportunity to ask any questions they may have.

I look forward to meeting and working with you.

Cordially,

Mike Hughes

Association Manager

mikeh@jdhamc.com

JDH Association Management Co.

Corporate: 15201 East Freeway # 205 • Channelview • Texas 77530 • Office 281.457.5341 • Fax 281.457.5343

Woodlands: 1776 Woodstead Ct # 103 • The Woodlands • Texas 77380 • Office: 281.296.7000 • Fax: 281.882.8086

Kingwood: 1849 Kingwood Dr. Suite 103 • Kingwood • Texas 77339 • Office: 281.457.5341 • Fax 281.457.5343

PO Box 96046 • Houston • Texas 77213 • Toll Free: 1.888.454.2108

www.jdhamc.com